How to Assign Content

Content can be made available to some or all of your users via Groups.
This allows you to manage several different classes or trainings all via the same interface.

Walkthrough

Once you've created a group and have content you'd like to share, click on the groups tab in the sidebar and click the edit [1] icon of the group you want to assign content to.

When editing a group you will see there are several content tabs: Collections, Slideboxes, Courses and Quizzes depending on the type of organization
In this example we are in the 'Courses' tab.
Each tab allows you to select and add content in the same way.

To start adding content, first click in the textbox [1]. Here you can immediately see all the content (in this case courses) that is in your organisation.
You can select content from the dropdown menu, or start typing to search for the content you want to add.

When you have selected all the content you want to add, click [2] Add selected courses.
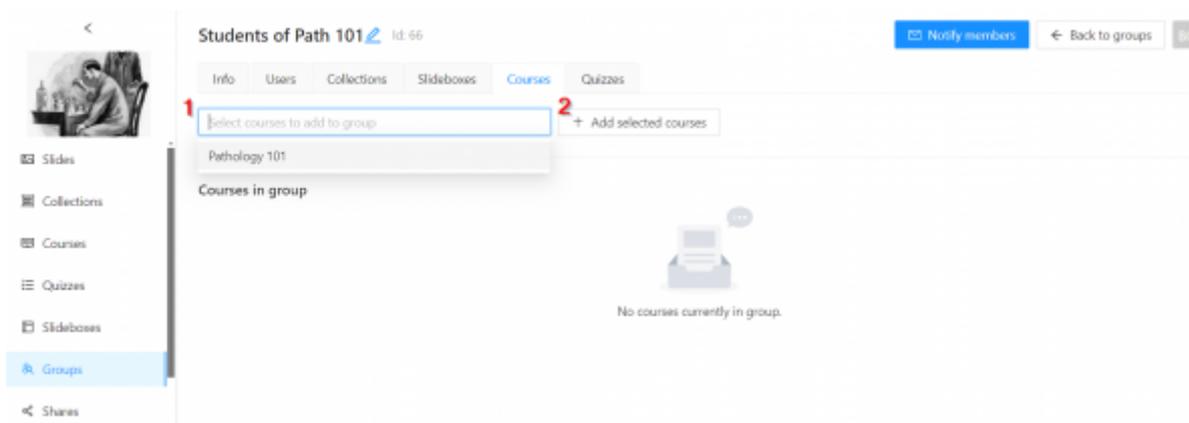
The content will now appear for your users.

If you would like to, you can notify all group members about the new content using the blue 'Notify members' email button at the top.

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