

# How to Assign Content

Courses and Quizzes can be managed via the Groups tab in the sidebar. Here you can create groups of users,

## Walkthrough

You can see detailed results in just two clicks.

1. First click on the 'Reports' tab in the Quizzes menu - here you can already see who has completed your quiz and delete their record if they need to retake.
2. Then click 'Export to Excel'



Sherlocks Survey ID: 17

Options Questions **Reports**

No. of Users Scored: 2

**2** [Export to Excel](#) Search

Username	Firstname	Lastname	Submitted on	Actions
christianikorea@gmail.com	Christian	BOWMAN	Dec 15, 2023, 17:33	<a href="#">Delete</a>
christian@pathomation.com	Christian	christian@pathomation.com	Jan 30, 2024, 14:42	<a href="#">Delete</a>

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