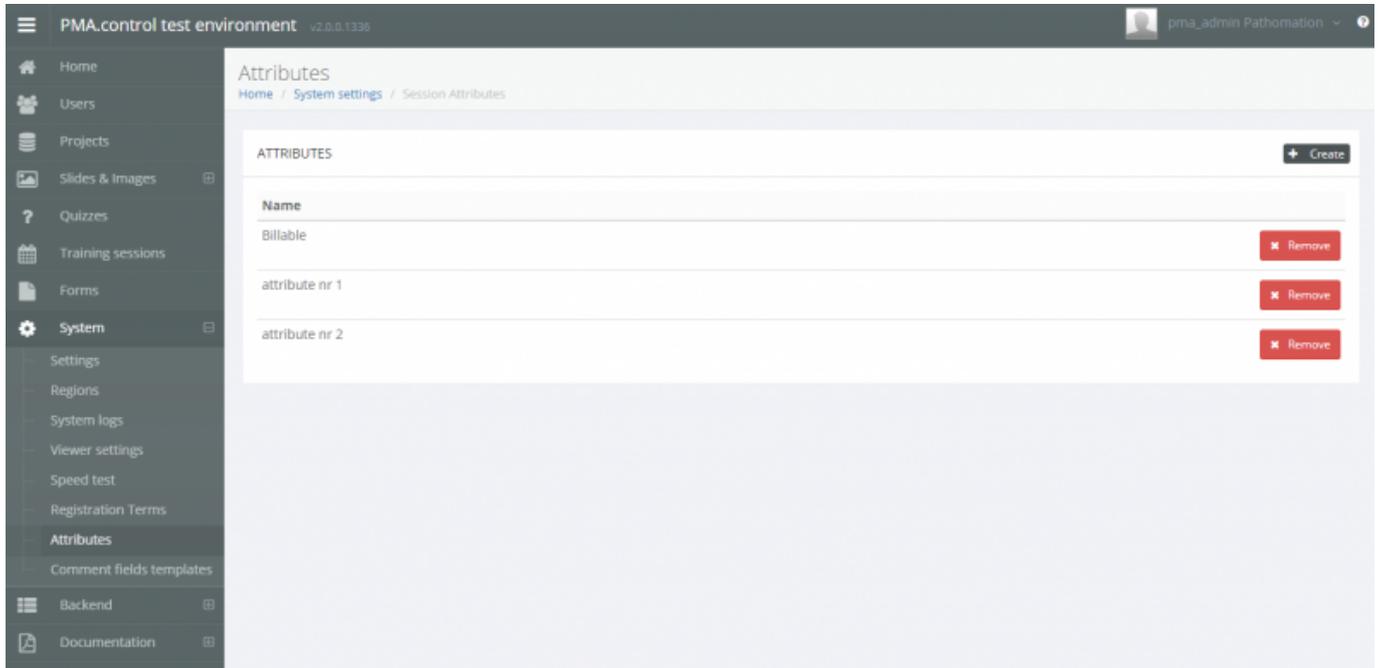
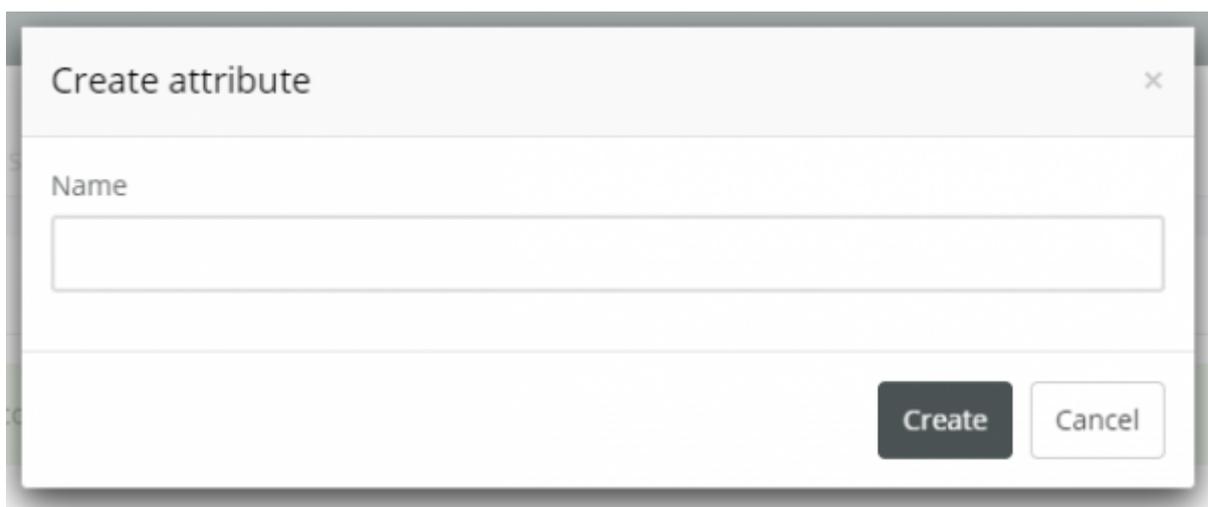


# Attributes

In the Attributes page of the System section of the administrators sidebar, you can view existing attributes that can be applied to a Training Session and quickly create new ones.



To create a new one, simply click the “Create” button and write the name of the new attribute, e.g. Billable if you want to distinguish Training Sessions that are charged for vs ones given for free. Type it into the freetext field, and hit save



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