

Designing a Form

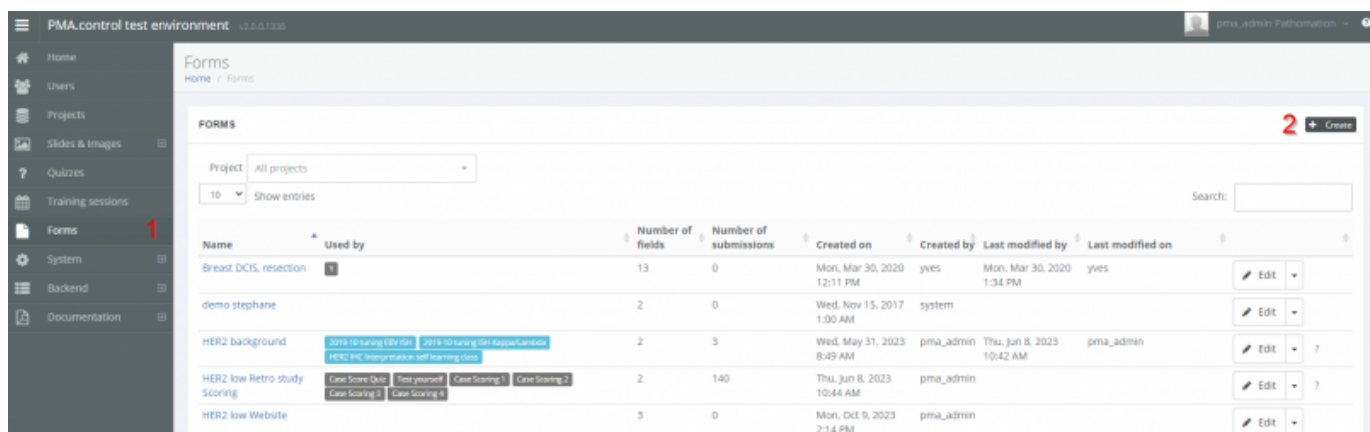
Forms are the way to collect data from your Users, whether it's an examination, gathering a consensus score for a WSI, or feedback on course content.

Form Management

To manage forms (if you are in a role with permission to manage them) you navigate to (1) in the sidebar.

Here you are presented with an overview of existing forms including what projects they are included in, how many fields they have, and how many times they have been submitted.

You can also create new forms by hitting 'create' (2).



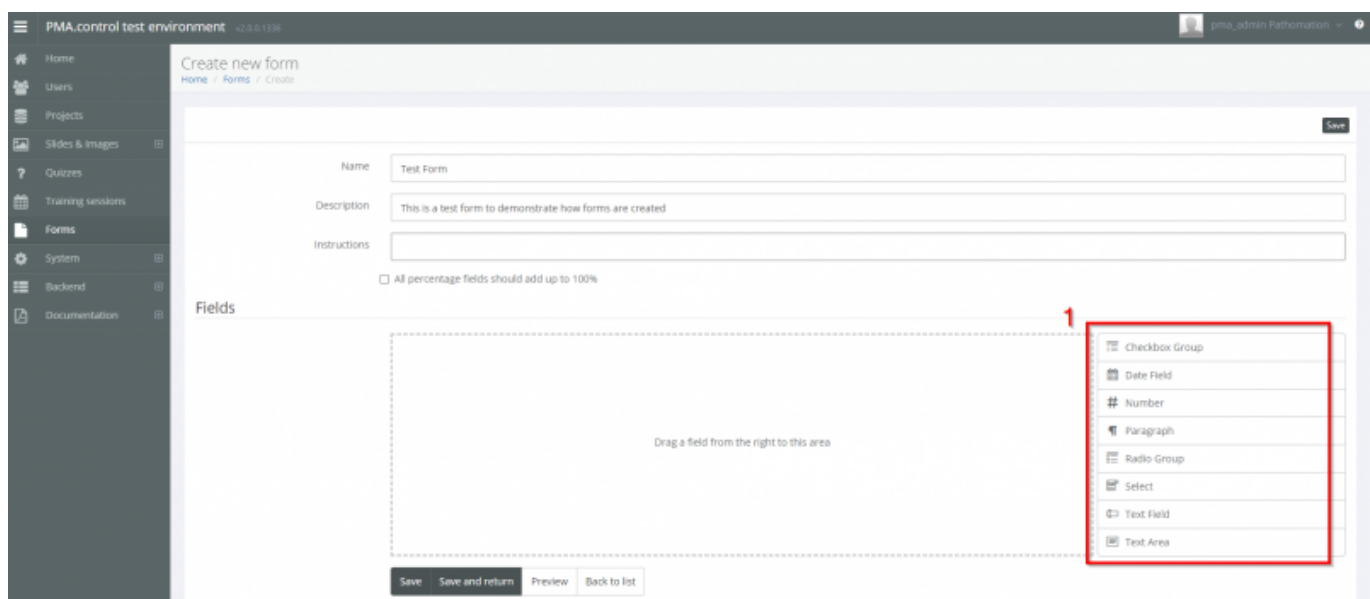
Name	Used by	Number of fields	Number of submissions	Created on	Created by	Last modified by	Last modified on	
Breast DCIS, resection		13	0	Mon, Mar 30, 2020 12:11 PM	yves	Mon, Mar 30, 2020 1:34 PM	yves	Edit
demo stephane		2	0	Wed, Nov 15, 2017 1:00 AM	system			Edit
HER2 background	2019-10 training Q1v Q1v 2019-10 training Q1v Nagas/Landis HER2 IHC interpretation self-learning class	2	3	Wed, May 31, 2023 8:49 AM	pma_admin	Thu, Jun 8, 2023 10:42 AM	pma_admin	Edit ?
HER2 low Retro study Scoring	Case Scoring Q1 Case Scoring Q1 Case Scoring Q1 Case Scoring Q1	2	140	Thu, Jun 8, 2023 10:44 AM	pma_admin			Edit ?
HER2 low Website		3	0	Mon, Oct 9, 2023 2:14 PM	pma_admin			Edit

Form Creation

After pressing create, you will be taken to the form creation screen.

Here you can fill in the name, description and instructions for the form.

You can click on or drag any field type (1) into the Form Builder area to get started.



Create new form

Name: Text Form

Description: This is a test form to demonstrate how forms are created

Instructions:

☐ All percentage fields should add up to 100%

Fields

Drag a field from the right to this area

- Checkbox Group
- Date Field
- Number
- Paragraph
- Radio Group
- Select
- Text Field
- Text Area

In the image below, a Checkbox Group (aka multiple choice) field has been selected. You can see

there are icons to

1. Delete
2. Edit
3. Copy

the field you've just added. Lets hit (2) to edit

Create new form

Home / Forms / Create

Name: Test Form

Description: This is a test form to demonstrate how forms are created

Instructions:

☐ All percentage fields should add up to 100%

Fields

Checkbox Group

☒ Option 1

1 2 3

Remove Element

Date Field

Number

Save

You can fill out the question title and put in multiple entry options for the users to check, indicating which option(s) is/are correct with the blue check mark.

Fields

What is the HER2 score of this WSI? *

Required ☒

Label: What is the HER2 score of this WSI?

Enable "Other" ☐ Let users to enter an unlisted option

Options

☒ 0-1

☐ 1-2

☐ 2-3

☐ 3+

Close

Add Option +

Save Save and return Preview Back to list

Checkbox Group

Date Field

Number

Paragraph

Radio Group

Select

Text Field

Text Area

When you're finished adding content, hit preview to check everything works as you expected, and finally hit save in the top right hand corner.

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Last update: 2024/01/02 17:25

