

# Layouts

The first tool group in the Home tab is Layouts.



Layout

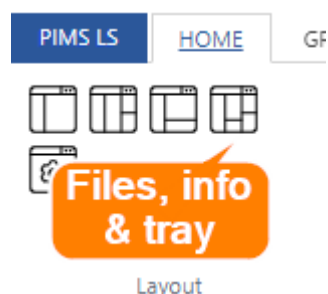
These buttons allow for quick switching between workflows with commonly used combinations of panels, or allow you to fully customize which panels are open.

You can read [a general overview of what panels are for here](#) or look at the specific page for the panel you're interested in for more details.

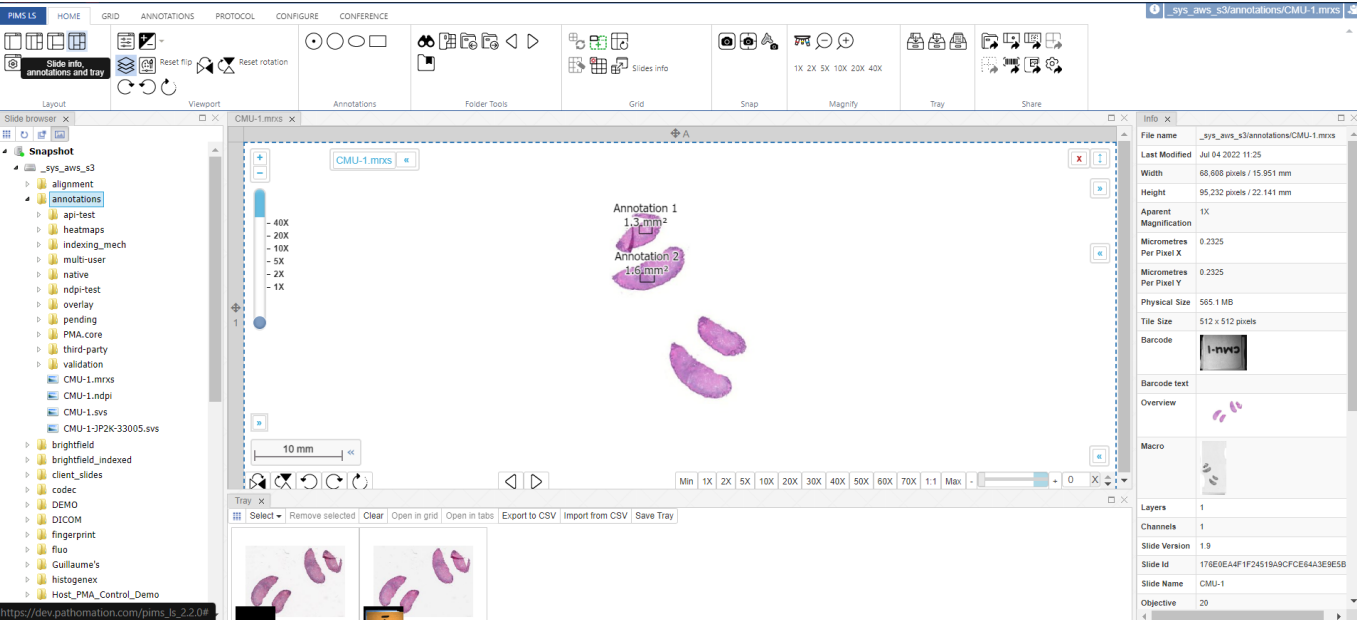
## The Quick Layouts

The first 4 buttons open pre-set configurations - if you have a specific set of panels you work with often, you can ask your administrator to set up a new shortcut for you.

For example clicking the fourth button:

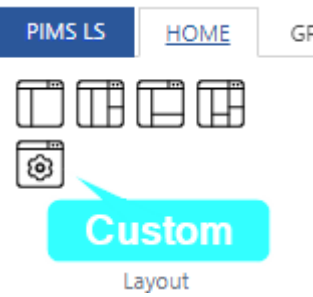


Opens three panels - the file browser, the tray panel, and the slide info panel:



==The Custom Layout Button

The fifth button with the settings cog inside is the custom layout button:



It pops open a menu in which you can check off different options

Items	Show
Slide browser	<input checked="" type="checkbox"/>
Forms Data	<input type="checkbox"/>
Slide Info	<input type="checkbox"/>
Annotations	<input type="checkbox"/>
Tray	<input type="checkbox"/>
Conference	<input type="checkbox"/>
Color Adjustment	<input type="checkbox"/>
Shared Links	<input type="checkbox"/>
Search	<input type="checkbox"/>
Bookmarks	<input type="checkbox"/>
Macro	<input type="checkbox"/>
Add grid	<input data-bbox="708 786 751 824" type="button" value="+"/>
Grid 2x2 (4/4)	<input data-bbox="708 842 751 880" type="button" value="🗑️"/>
Add IFrame	<input data-bbox="708 898 751 936" type="button" value="+"/>

Close

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