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## **Forms**

In the forms tab, the list of available forms is displayed. It is possible to create new forms or edit the existing ones.

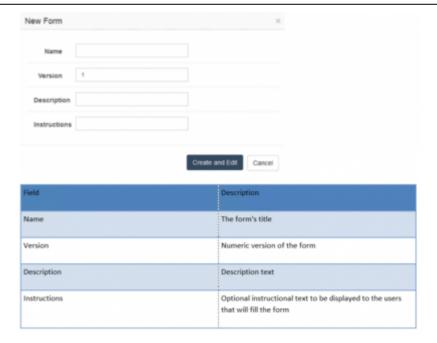


Next to each existing form, several options are available:

- Delete: Deletes the form. This option is disabled if user data has been submitted for this form.
- Clone: Clones the form's configuration.
- Export: Generates a JSON file that contains the form's structure. This can be subsequently imported, essentially allowing you to clone a form. This is useful when it is required to transfer form configuration between PMA.core instances.
- Generate CSV: Generates a template CSV file with columns all the fields of form and one row per slide for a selected directory.

## **New form**

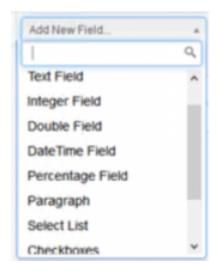
Adding a new form displays a pop up dialog that accepts the basic information of a form. Once this data is provided, the form designer is displayed.



The form designer enables the management of a form's available fields.

## **Adding fields**

A new field can be added by selecting the desired field type from the "Add New Field" dropdown box:

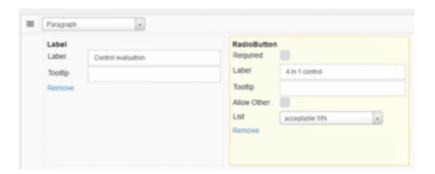


Once a field type is selected, a panel is displayed at the end of the field list containing the properties of the field. Depending on the field type, different information have to be provided in order for the field to be defined.

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Field Properties	Description	Field Types
Label	The text label that will appear next to the field	All
Tooltip	The text hint that will appear when the mouse is over the field	All
Lower Bound	The minimum allowed value	Integer, Double, Percentage, DateTime
Upper Bound	The maximum allowed value	Integer, Double, Percentage, DateTime
Required	Boolean value that indicates whether or not this field is required	Text, Integer, Double, Percentage, DateTime, Select, Checkboxes, Radio
Allow Below	Boolean value that indicates whether or not it is allowed to enter values below the lower bound	Integer, Double, Percentage, DateTime
List	Lookup list of values	Select, Checkboxes, Radio
Allow Other	Boolean value that indicates whether or not it is allowed to enter values that are not contained in the list of values	Select, Checkboxes, Radio

The order by which the fields appear in the form can be arranged by dragging each field's panel to the desired location:



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